

EMERGENCY BUSINESS

AGENDA COVER MEMO

AGENDA DATE: May 31, 2006
TO: Board of County Commissioners
DEPARTMENT: Sheriff's Office
PRESENTED BY: Sheriff Russ Burger
Jackie Mikalonis, Management Analyst
Tom Turner, Captain



AGENDA TITLE: ORDER / _____ *IN THE MATTER OF APPLYING FOR A FEDERAL U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT IN THE AMOUNT OF \$197,446 FOR TWENTY-FOUR MONTHS TO FURTHER IMPLEMENT THE LANE COUNTY COMPREHENSIVE METHAMPHETAMINE PLAN; AND ESTABLISHING ONE FULL TIME (1.0 FTE) MANAGEMENT ANALYST I POSITION; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN GRANT DOCUMENTS (DEPARTMENT OF PUBLIC SAFETY)*

I. MOTION

Order / _____ IN THE MATTER OF APPLYING FOR A FEDERAL U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT IN THE AMOUNT OF \$197,446 FOR TWENTY-FOUR MONTHS TO FURTHER IMPLEMENT THE LANE COUNTY COMPREHENSIVE METHAMPHETAMINE PLAN; AND ESTABLISHING ONE FULL TIME (1.0 FTE) MANAGEMENT ANALYST I POSITION; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN GRANT DOCUMENTS

II. ISSUE OR PROBLEM

The Federal U.S. Department of Justice, Community Oriented Policing Services (COPS) has selected Lane County to participate in the 2006

Methamphetamine Initiative Grant program. In accordance with the Science, State, Justice, Commerce, and Related Agencies Appropriations Act, 2006, the Lane County Sheriff's Office has been provided \$197,446 in funding for technology. The funding must be applied for and the application successfully submitted in order to receive the funds. The Lane County Sheriff's Office is seeking approval of the Board of Commissioners for Lane County to apply for and receive these grant funds, to establish a Management Analyst I position within the Sheriff's Office as part of the implementation of the grant program, and to delegate authority to the County Administrator to sign grant documents. The position and materials and services are funded by the grant for two years. Unless other revenue sources are found, the position and other activities associated with this grant will be discontinued when the grant is closed out at the end of 24 months.

III. DISCUSSION

A. Background/Analysis

Since 2003, the Lane County Sheriff's Office has been working with Lane County's congressional delegation and United Front partners to seek federal funding to further public safety needs in Lane County. Funding for communications technology and addressing the effects of methamphetamine in the community have been the highest priority in seeking federal resources. Because of this work and the success of the Congressional delegation, the Lane County Sheriff's Office was targeted through a COPS grant to receive funding for methamphetamine abatement this year.

In 2005, the Lane County Board of Commissioners convened a Public Safety Task Force including two of the five County Commissioners, the Sheriff, District Attorney, Mayors, and city councilors representing all 12 cities in the county. The Task Force met seven times between June 30 and September 28, heard testimony, received volumes of information from public safety professionals, and discussed and debated many issues. The result was a series of recommendations to the Board of County Commissioners. These recommendations included the following:

For at least the next five years, Lane County's public safety system should focus its efforts on illegal drugs and alcohol abuse.

Give the focus, Lane County's public safety system should concentrate on achieving the following four goals:

- Target meth producers, dealers, users, and property criminals for special action;

- Reduce family violence;
- Expand the capacity to provide drug treatment programs to offenders and non-offenders
- Provide prevention programs designed to prevent illegal drug abuse and crime

One of the results of these recommendations was the development of the Lane County Comprehensive Methamphetamine Plan, a collaborative effort between departments directly impacted by methamphetamine – Children & Families, District Attorney, Health & Human Services, Public Works, Sheriff's Office and Youth Services. The plan includes some strategies that can be pursued with this grant and others that will require additional revenue for implementation. This is an ongoing effort.

A comprehensive approach is required in order to effectively combat meth in Lane County. The County's efforts are focused on six core areas: public awareness, prevention, treatment and supervision, law enforcement, courts, and management of the drug's unique consequences. These areas are based on federal and state strategies that identify the critical balance required to impact this complex problem.

We are attempting to employ three strategies with this grant: data analysis; community/partnership development; and training. We propose to hire a Methamphetamine Intelligence Analyst/Liaison (Management Analyst I) to supplement the few resources the Sheriff's Office currently has to address meth. The position will support and augment a newly created property crime detective position; a more recently created narcotics detective position, Lane County's Defender and Offender Management program, and partner with the other departments engaged in combating meth. Analytical and community liaison resources are necessary to implement our strategies to combat meth.

Also with this grant, we are proposing to provide a variety of training to staff and community professionals in specialty areas specific to combating methamphetamine. The specific grant activities and objectives are outlined in the project narrative attached with the grant application.

The grant application was submitted to The U.S. Department of Justice electronically in order to meet the May 31 deadline. A hard copy of the grant was sent overnight on May 30 to the U.S. Department of Justice in order to meet the May 31 deadline. The item was brought to the attention of the Board on May 24 and placed on the May 31 agenda in order to gain approval by the Board of County Commissioners. A copy of the grant proposal is attached.

The information required by the Board of County Commissioners prior to approval of grant applications and receipt of grant funds is provided below.

1. What is the match requirement, if any, and how is that to be covered for the duration of the grant?

There is no match requirement.

2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?

None is expected at this time.

3. Will the grant funds be fully expended before county funds need to be spent?

Yes

4. How will the administrative work of the grant be covered if the grant funds don't cover it?

The Sheriff's Office fiscal section covers all administrative work required by grants, such as quarterly reporting and close-out activities.

5. Have grant stakeholders been informed of the grant sun setting policy so there is no misunderstanding when the funding ends? Describe the plan for service if funding does not continue.

Yes, stakeholders are aware of the sun setting policy. The grant is for 24 months with the month prior to grant implementation and the first months of the grant dedicated to planning and preparation for implementing grant activities. The Sheriff's Office will discontinue the grant funded activities at the end of the grant period.

6. What accounting, auditing and evaluation obligations are imposed by the grant conditions?

The grant contains specific reporting requirements, similar to other grants currently executed and administered within the department. The grant timeline includes quarterly reports and status update reports required by the Department of Justice.

How will the department cover the accounting, auditing and evaluation obligations? How are the costs for these obligations covered, regardless whether they are in the department submitting the grant or a support service department? Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service departments?

The evaluation will be the successful hiring of an analyst and the accomplishment of associated activities. The Office of the Sheriff will be responsible for reporting the performance accomplishments to the granting agency.

7. Are there any restrictions against applying the county full cost indirect charge?

N/A

8. Are there unique or unusual conditions that trigger additional county work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

supplant DOJ grants do not allow supplanting. This grant does not
any currently funded activities.

9. Is this a grant funded computer/software applications project?

No.

B. Alternatives/Options

1. To accept the motion, adopt the order and approve the grant application.
2. Not to accept the motion. This will result in the loss of opportunity to further the implementation of the Lane County Comprehensive Methamphetamine Plan.

C. Recommendation

To approve number one above.

D. Timing

May 31, 2006 – Grant application due

IV. IMPLEMENTATION

Upon action by the Board, the Sheriff's Office will work with U.S. Department of Justice, Community Oriented Policing Services, in order to follow through with the grant requirements.

V. ATTACHMENTS

Board Order
Grant Application

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY,
OREGON**

ORDER:) IN THE MATTER OF APPLYING FOR A FEDERAL U.S.
) DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED
) POLICING SERVICES (COPS) GRANT IN THE AMOUNT OF
) \$197,446 FOR TWENTY-FOUR MONTHS TO FURTHER
) IMPLEMENT THE LANE COUNTY COMPREHENSIVE
) METHAMPHETAMINE PLAN; AND ESTABLISHING ONE FULL
) TIME (1.0 FTE) MANAGEMENT ANALYST I POSITION; AND
) DELEGATING AUTHORITY TO THE COUNTY
) ADMINISTRATOR TO SIGN GRANT DOCUMENTS

WHEREAS, the U.S. Department of Justice, Community Oriented Policing Services (COPS) has selected the Lane County Sheriff's Office to participate in the 2006 Methamphetamine Initiative grant program; and

WHEREAS Strategic Plan priorities in Lane County are guided by the relative severity and immediacy of the threat to life and health safety and/or the effects of long term or future deterrent to threats; and

WHEREAS, the grant will offer an opportunity to further implement the Lane County Comprehensive Methamphetamine Plan to improve public safety and efficiency; and

WHEREAS, the Sheriff's Office will act upon three strategies with this grant: data analysis; community/partnership development; and training; and

WHEREAS, for the fiscal year 2006-2007, the Department of Public Safety (Sheriff's Office), has a grant for additional funds to fund a position and materials and services; and

WHEREAS, the Sheriff's Office has determined that a Management Analyst I position is needed to provide staffing as part of the Comprehensive Methamphetamine Plan;

NOW THEREFORE IT IS HEREBY ORDERED that Lane County shall apply for a Federal U.S. Department of Justice, Community Oriented Policing Services grant in the amount of \$197,446 for twenty-four months to further implement the Lane County Comprehensive Methamphetamine Plan; and

FURTHER ORDERED that the Board of County Commissioners establish one full time (1.0 FTE) Management Analyst I position in the Department of Public Safety; and

FURTHER ORDERED that the County Administrator be delegated authority to execute grant documents in the amount of \$197,446 for the twenty-four month period of the grant.

DATED this 31st day of May, 2006.

Bill Dwyer, Chair
Lane County Board Of Commissioners

Executive Summary COPS Methamphetamine Grant

Agency Name: Lane County Sheriff's Office
State: Oregon
Point of Contact Name: Jacqlyn Mikalonis

Point of Contact Phone Number: 541-682-4115

Award Amount: \$197,446

The abuse of alcohol and illegal drugs, predominantly methamphetamine, is without a doubt the single most important factor associated with criminal behavior and interaction with the public safety system. No matter what part of the system is analyzed—police services, prosecution, the courts, corrections, parole and probation, child welfare, the juvenile justice system, or mental health programs—drug and alcohol abuse always seems to be present. Lives are being ruined, innocent people are being victimized every day, and the system is spending millions and millions of dollars each year trying to keep up. The 2006 COPS Meth Initiative Grant will help provide some of the resources needed to address this growing problem in Lane County, Oregon.

All departments in Lane County that are impacted by methamphetamine (Children and Families, District Attorney, Health & Human Services, Public Works, Sheriff's Office, and Youth Services) are attempting to bring together proven strategies for dealing with this problem and as a result, have developed the Lane County Comprehensive Methamphetamine Plan. Some of the plan's strategies can be pursued now with this grant and others will require additional revenue for implementation. This is an ongoing effort. Our goal is to dramatically reduce or eliminate the manufacture, distribution, and use of meth in Lane County, thereby preventing great harm to children, youth, adults, and families in our community.

Given this goal, Lane County will use the COPS Methamphetamine Grant to purchase data collection and analysis services, provide liaison and partnership building in the community, conduct a needed community survey for the adult corrections system, and provide methamphetamine specific training. We propose to do this by hiring a Methamphetamine Intelligence Analyst/Liaison for the two-year grant period, who will carry out many of the data collection, analysis components, and serve as a liaison. The grant will also purchase training to meth specific positions within the county.

The liaison piece will connect county law enforcement with other agencies dealing with methamphetamine. The grant will provide law enforcement agencies with meth specific data and analysis to improve enforcement deployment strategies, and provide adult corrections with a survey of meth specific treatment issues available in the community. Needs assessment results and anecdotal information reveal that methamphetamines have presented unique law enforcement and first responder challenges. The grant will help the professionals in Lane County keep up with training needs specific to these methamphetamine challenges.

Project Narrative COPS Methamphetamine Program

Agency Name: Lane County Sheriff's Office
State: Oregon
Point of Contact Name: Jacquelyn Mikalonis
Point of Contact Phone Number: 541-682-4115
Award Amount: \$197,446

A. Problem Identification and Justification & Use of Federal Funds

The Lane County Sheriff's Office mission is to make Lane County a safer place to live by protecting lives and property, while maintaining the dignity of all people. The Lane County Sheriff's Office (LCSO) provides law enforcement as well as adult corrections and custody services for Oregon's Lane County. The jurisdiction covers more than 4,600 square miles.

Lane County's population is 330,527 and growing. While a recent study by the RAND Corporation pegged the optimal ratio of sworn police officers to residents at 2.0 per 1,000, western states—among the fastest growing—fall well below this benchmark, at roughly 1.7 to 1.85 per 1,000 (based on recent FBI statistics). . Lane County falls way below the western state average and provides the fewest number of patrol staff to county residents - there is one quarter (0.25) of a full time equivalent patrol deputy per 1,000 Lane County residents and we cover more distance than comparable counties

Continuing population growth will only accentuate this disparity and further stretch resources. While the issue of safety always looms in the background, the real message in this data is the need for Lane County to adapt what few resources we have remaining to the long-term reality of tighter budgets and limited opportunities.

Lane County is facing an increasing challenge in meeting the sharply rising demand for basic public services, particularly in response to methamphetamine issues. Despite its critical importance, law enforcement is no exception.

Meth abuse is particularly widespread in Oregon, which treats more people for meth addiction per capita than any other state in the country, with a rate four times the national average¹. Meth is clearly the illegal drug of choice among drug users in Lane County. Oregon has consistently been among the top states nationally for meth lab seizures, despite of Oregon's relatively small population and extremely low police officer density, factors which generally result in under-detection of criminal drug use.

The Lane County District Attorney's office currently receives more than 2,500 new felony drug cases each year, approximately 90% of which are meth cases. Lane County's crime rate used to compare favorably with most other medium to large communities in the US. Now, after years of widespread meth use, the crime rate is among the worst in the nation.

Lane County's crime rate is higher than 75% of U.S. communities its size and type. Methamphetamine is tied to almost all property and identity theft crimes in Oregon and Lane County is no exception. Approximately 90% of the law enforcement agencies in the report in the *Pacific Region Drug Threat Assessment* that methamphetamine is the drug that most contributes to property crime in their jurisdictions.

¹ In 2003, Oregon's primary methamphetamine/amphetamine admission rate per 100,000 population aged 12 or older was 251, while the national average was 56, according to *The Drug and Alcohol Services Information System Report*, Issue 9, 2006, published by the Office of Applied Studies, Substance Abuse and Mental Health Administration (SAMHSA).

The widespread use of meth is illustrated by the high percentage of offenders who use meth. A review of individual offenders that was conducted in February and March of 2006 revealed that at least 60% of offenders under active Parole and Probation supervision have used meth. This figure is probably lower than actual use, as it represents documented meth users, and not every meth-using offender is a documented user. Data suggest the real figure could be above 70%.

Meth use has taken a severe toll on families and children. According to the Oregon Department of Human Services Child Welfare, almost all terminations of parental rights during 2002-2003 were attributed to meth. In 2003, 520 Lane County residents entering treatment for meth had one or more dependents².

Lane County treatment providers describe a significant increase in people in need of treatment for meth addiction. In 2004, 2,062 Lane County adults and 160 youth entered treatment for meth abuse. Although the number of people in treatment for meth is high, it is important to note certain community conditions keep even more people from accessing treatment they seek.

The Lane County court system is also feeling the impact of growing demand and declining support. Although the courts are intact and staffed, the resources necessary for the justice system to function properly are not. For example, the Lane County Jail has only a small fraction of the space necessary to accommodate Lane County's swelling criminal population, in spite of the fact that the jail sentences in Lane County average less than 15% of the length of the United States average sentence for the same offense.

When a judge sentences a criminal there are two broadly-defined sentence types: an offender may either be incarcerated or placed on probation with a package of obligations designed to reform the offender and reduce community risk. In Lane County neither option is viable today, because the jail is over-filled to the point of being dysfunctional and the supervision resources are grossly inadequate. Most inmates will serve less than 30% of the ordered jail sentence in custody, and some will serve less than 5% of their sentence in custody. The probation officers responsible for supervising the released criminals are struggling with caseloads approaching twice the recommended number of offenders per officer.

The abuse of alcohol and illegal drugs, predominantly methamphetamine, is without a doubt the single most important factor associated with criminal behavior and interaction with the public safety system. No matter what part of the system is analyzed—police services, prosecution, the courts, corrections, parole and probation, child welfare, the juvenile justice system, or mental health programs—drug and alcohol abuse always seems to be present. Lives are being ruined, innocent people are being victimized every day, and the system is spending millions and millions of dollars each year trying to keep up. The 2006 COPS Meth Initiative will provide some of the resources needed to address this growing problem.

B. Project goals and Objectives

All departments in Lane County that are impacted by methamphetamine (Children and Families, District Attorney, Health & Human Services, Public Works, Sheriff's Office, and Youth Services) are attempting to bring together proven strategies for dealing with this problem and as a result have developed the Lane County Comprehensive Methamphetamine Plan. Some of the plan's strategies can be pursued now with this grant and others will require additional revenue for implementation. This is an ongoing effort. Our goal is to dramatically reduce or eliminate the manufacture, distribution, and use of meth in Lane County, thereby preventing great harm to children, youth, adults, and families in our community.

A comprehensive approach is required in order to effectively combat meth in Lane County. The County's efforts are focused on six core areas: public awareness, prevention, treatment and supervision, law enforcement, courts, and management of the drug's unique consequences. These areas are based on federal and state strategies that identify the critical balance required to impact this complex problem.

² Oregon Department of Human Services, Office of Mental Health and Addiction Services.

We are attempting to employ three strategies with this grant: data analysis; community/partnership development; and training. We propose to hire a Methamphetamine Intelligence Analyst/Liaison to supplement the few resources the Sheriff's Office currently has to address meth. The position will support and augment a newly created property crime detective position; a more recently created narcotics detective position, Lane County's Defender and Offender Management program, and partner with the other departments engaged in combating meth. Analytical and community liaison resources are necessary to implement our strategies to combat meth.

Also with this grant, we are proposing to provide a variety of training to staff and community professionals in specialty areas specific to combating methamphetamine.

C. Community Policing Strategies/Crime Prevention Activities

Currently Lane County collects data, but has no analytical resource to analyze and use crime data to demonstrate to how it is correlated with methamphetamines. In order to develop the organization's capacity for analysis, our goal is to regularly collect data and provide the analysis needed by the property crime and drug detectives to better make connections and alignments between the two areas. This will improve intelligence gathering, communication with other law enforcement agencies, and give management better deployment options and community leaders better decision making tools.

The position will also serve as a liaison to develop partnerships between the Sheriff's Office and other agencies in the community to strengthen, through information sharing and collaboration, the county's meth specific strategies. Other agencies include the District Attorney's Office, Drug Court, Youth Services, Children & Families, Parole & Probation, Health and Human Services – prevention and treatment, and youth oriented services. By connecting with youth agencies and relief nurseries, we will strengthen the law enforcement efforts in abating child endangerment. A meth specific liaison on staff in the Sheriff's Office will enhance the county's working relationships with other governmental and community groups.

In order to try and make more intelligent decisions regarding the release of inmates, the Sheriff's Office, in cooperation with the State Courts and Lane County Parole and Probation has in place a Defendant Offender Management Center (DOMC). The purpose of the DOMC is to assess, place, and manage defendants and offenders for the protection of the community and the integrity of the criminal justice system. We are now looking at using the Level of Service/Case Management Inventory (LS/CMI) to measure criminogenic needs of offenders. Many offenders have meth related problems and require meth specific solutions. A specialized assessment tool will help officers allocate resources, make decisions about probation and placement and assess treatment options. The grant will provide needed training in this assessment area.

The DOMC also needs to conduct a community survey of services available to meth users and those that are affected by meth use. The meth analyst position will conduct the survey and will be trained to use the Correctional Program Checklist (CPC), a tool developed to assess correctional intervention programs including meth programs. It will be used to ascertain how closely correctional programs meet known principles of effective intervention.

Law enforcement staff also needs methamphetamine specific training. Both the property crime detective and the narcotics detective need training in areas of investigation and scene analysis and safety. First responders need awareness level training for surviving the hazards of a meth laboratory.

Lane County is developing a new, critical component for prevention of methamphetamine abuse – the Meth Task Force – and enhance another – Family Resource Centers. Both are recommended in Lane County's Comprehensive Methamphetamine Plan. Lane County has a strong substance abuse prevention coalition, called the Lane County Prevention Coalition. The Methamphetamine Intelligence Analyst/Liaison will represent the Sheriff's office on the coalition and enlist and engage funded agencies, local nonprofits, public safety and prevention agencies in a public awareness effort. This grant will contribute to the outreach efforts of this group.

D. Implementation Plan

Pre grant - Post for Methamphetamine Intelligence Analyst/Liaison; assemble in-house meth grant implementation team.

Month 1 – Hire Meth Intelligence Analyst/Liaison; provide orientation and training

Month 2 – Team will develop a 24 month training plan; Meth Liaison will implement software and data collection and analysis strategies; Liaison will work with DOMC to develop community survey; contact community and governmental partner list; begin partnership development and collaborate on strategies

Month 3 – Continue data collection and analysis; complete DOMC survey development; Submit financial status report (269); Implement partnership strategies and intelligence sharing

Month 4 – Continue data collection and analysis; conduct DOMC survey; commence on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 5 – Continue data collection and analysis; continue conducting DOMC survey; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 6 – Submit financial status report (269) Submit status update report (SUR); Continue data collection and analysis; Implementation Team provide status report to Sheriff Management Team; complete DOMC survey; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 7 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 8 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 9 – Submit financial status report (269); Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing; Implementation Team provide status report to Sheriff Management Team

Month 10 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 11 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 12 – Submit financial status report (269); Submit status update report (SUR); Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 13 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 14 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 15 – Submit financial status report (269); Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 16 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 17 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 18 – Submit financial status report (269); Submit status update report (SUR); Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 19 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 20 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 21 – Submit financial status report (269); Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 22 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing

Month 23 – Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing; Implementation Team present final report to Sheriff Management Team

Month 24 – Submit financial status report (269); Submit status update report (SUR); Continue data collection and analysis; continue on-going staff training needs; continue on-going partnership strategies and intelligence sharing; prepare hand off and possible continuation strategies

E. Evaluation Plan/Effectiveness of Program

One expected outcome will be transforming the way the Lane County Sheriff's Office gathers and manages crime and incident-related data related to property crime and methamphetamine. With this data we hope to gain credibility, enhance efficiencies and get more out of our scarce resources. The successful purchase of software, collection of data, and analysis of data will be measure of this outcome.

A portion of program effectiveness will be evaluated when the survey of available community services to meth users is satisfactorily completed and an analysis of program effectiveness is complete.

In addition, the training paid for by this grant will be evaluated for effectiveness and usefulness in the arena to combat meth.

Project certification requirements do not apply to this grant application since we are not applying for activities related to clandestine drug lab clean up.

Budget Narrative 2006 COPS Methamphetamine Grant

Agency Name: Lane County Sheriff's Office
State: Oregon
Point of Contact Name: Jacquelyn Mikalonis
Point of Contact Phone Number: 541-682-4115
Award Amount: \$197,446

CIVILIAN/OTHER PERSONNEL

1.0 Methamphetamine Intelligence Analyst/Liaison The Lane County Sheriff's Office is proposing to hire a full-time Methamphetamine Intelligence Analyst/Liaison for 2 years. The position will supplement the few resources the Sheriff's Office currently has to address meth. The position will support and augment a newly created property crime detective position; a more recently created narcotics detective position, Lane County's Defender and Offender Management program, and partner with the other departments engaged in combating meth. The position will provide meth related crime data and analysis, interface with other law enforcement agencies, conduct a survey of meth related services for our Defendant & Offender Management Center, and work on the county's Meth Task Force with the Lane County Prevention Coalition. The cost is based on a management analyst, step 1, salary, plus Lane County benefits. **Total for 1.0 Methamphetamine Intelligence Analyst/Liaison for 2 years: \$150,108**

EQUIPMENT AND TECHNOLOGY

1.0 Work Station – Computer Hardware The Lane County Sheriff's Office will purchase a Dell computer, screen, mouse, and other associated hardware for the Methamphetamine Intelligence Analyst. The cost is based on current equipment purchases made by the county for similar office set ups.
Total for Work Station and Computer Hardware: \$1,500

Software – Crime Analyst The Sheriff's Office needs to purchase a software solution to crime analysis needs. The software will isolate, identify, and track crime patterns and trends using a graphical interface. We need to graphically and statistically demonstrate the link between property crime and methamphetamine. Currently, the Sheriff's Office does not have this type of software. The cost is based on a single user version of ATAC software produced by Bair Software Inc., and includes software, electronic reference manual, user manual, introductory telephone technical support calls and 30 days of technical assistance. **Total for crime analysis software: \$2500**

OTHER COSTS

Information Services Technical Support The Sheriff's Office pays a fee to the county's Information Services Department to support technical needs. With the addition of new crime analysis software program that needs to interface with the Regional Information System Area Information Records System (a law enforcement database), there will be additional technical support needed. The anticipated need is approximately \$800 the first year and \$300-\$400 the second year the new software is in use. **Total for Information Services Technical Support: \$1159**

Association Dues The International Association of Crime Analysts was formed in 1990 to help crime analysts around the world improve their skills and make valuable contacts, to help law enforcement agencies make the best use of crime analysis, and to advocate for standards of performance and technique within the profession itself. The Sheriff's Office would like the Meth Intelligence Analyst Liaison position to be a member of this association. Membership dues are \$25 per year.

Total for Association Dues: \$50

Meth Task Force Public Outreach Training & Development In 2005, the Lane County Board of Commissioners convened a Public Safety Task Force including the Sheriff, District Attorney, and Mayors and city councilors representing all 12 cities in the county. They recommended the following:

- Lane County's public safety system should focus its efforts on illegal drugs and alcohol abuse
- Lane County's public safety system should concentrate on achieving the following goals: 1) Target meth producers, dealers, users, and property criminals for special action; 2) Reduce family violence; 3) Provide prevention programs to prevent illegal drug use and crime.

As a result, the county developed the Lane County Comprehensive Methamphetamine Plan. The plan includes strategies including a public awareness program that enlists government agencies, nonprofits, public safety/legal/prevention agencies and education in a public awareness effort. We will form a local Meth Task Group from these agencies. The Sheriff's Office will be a member of the group and contribute to the cost of the public awareness program. **Total contribution to Meth Task Group Public Outreach Training and Development: \$5,500**

SUPPLIES

Printing Training Manuals Lane County emergency response agencies need awareness level training for paid and volunteer firefighters, law enforcement and public works personnel for better understanding the dangers of meth labs that first responders may encounter while on the job. Unfortunately, these dangers are not always obvious and can be present in homes, automobiles, and parks. Funding will be used to hire a hazardous materials training group to teach a course on surviving the hazards of a meth lab. The

course is accredited by the Oregon Department of Public Safety Standards & Training. We will print 140 participant manuals at \$3.00 per manual. **Total for Printing Training Manuals: \$420**

Office Supplies The grant funded Meth Intelligence Analyst/Liaison will need office supplies to carry out daily work activities related to the position. Example of supplies include notebooks, paper, files, writing implements, calendars, reference materials, envelopes, business cards, paper, and other needed office materials. The estimated cost for office supplies is \$500 per year for 2 years. **Total for Office Supplies: \$1,000**

Postage The Meth Intelligence Analyst/Liaison will be collaborating and coordinating with several other local agencies. There are anticipated mailings to others in the region regarding methamphetamine events, trainings and meetings. It is estimated that there may be approximately 500 mailings per year. **Total Postage Estimate: \$491**

Phone The new position will need a phone in the office for communication purposes and a cell phone when traveling out of the office. Total communication costs service, long distance and cell phone use are estimated to be \$42 per month for 24 months. **Total Cost for Phone: \$1,000**

2 Boxes of 100 CDs for Training Lane County emergency response agencies need awareness level training for paid and volunteer firefighters, law enforcement and public works personnel for better understanding the dangers of meth labs that first responders may encounter while on the job. A hazardous materials training group will teach a course on surviving the hazards of a meth lab. Funding will be used to buy blank CDs. Cost is based on buying 2 boxes of CDs at \$35 per box of 100. **Total Cost for CDs: \$70**

CD Copying The hazardous materials training material will be copied on the 140 CDs and be distributed to 140 class participants. The cost is based on copying 140 CDs at \$2.50 per CD. **Total Deputy CD Copying: \$350**

TRAVEL/TRAINING

Staff Training Law Enforcement Specific/Lodging The property crime and narcotic detective will attend meth specific training including Oregon Narcotics Enforcement Association trainings, Interview and Interrogation, Collecting Evidence & Proper Documentation, Drug Identification, Drug Effects, Undercover Techniques and Ethics, Meth Lab Investigations, and Child Endangerment Classes. This lodging estimate is based on 30 days of out of area training for 2 staff @ \$80/night. **Total for Staff Training Law Enforcement Specific/Lodging: \$4,800**

Staff Training Law Enforcement Specific/Mileage Mileage is based on traveling to Portland from Eugene (220 miles round trip) for 10 separate meth courses. Mileage is currently paid by the county at a rate of \$0.445/mile. **Total Estimate for Mileage Costs: \$980**

Staff Training Law Enforcement Specific/Per Diem Per Diem rates are currently \$35/day per person. This per diem estimated is based on 2 staff participating in 30 days of out of the area methamphetamine related training at \$35 per day. **Total Per Diem Cost: \$2,100**

Staff Training Law Enforcement Specific/Registration Fees Registrations fees for methamphetamine law enforcement trainings are estimated to be approximately \$125 per day. The estimate is based on 2 staff attending 30 days of training events. **Total Cost for Registration Fees: \$7,500**

Staff Training Conferences The Sheriff's Office is proposing to send 3 staff to the National Drug Court Training Conference during the next two years. The cost estimate for attending this conference includes \$500 airfare for 3, \$500 registration fee for 3, \$175/day lodging for 3 days, for 3 staff, and \$100/day per diem for 3 days for 3 staff. Also included is \$50 for total airport shuttle costs. The estimates are based on the cost in Seattle for the 2006 Drug Court Conference. It is assumed the 2007 and 2008 conferences will be held in cities of comparable size and travel costs. **Total Cost for Attending Staff Training Conferences: \$3,888**

Staff Training Registration Fees The Sheriff's Office new Meth Intelligence Analyst/Liaison will need training on the Lane County's Regional Information System and the local law enforcement data base on the Area Information Regional System (AIRS). The reporting systems are contained on a program called Crystal. Crystal training is required to obtain reports from these systems. The cost is based on providing 1 staff person 5 trainings at \$200 per training. **Total Cost of Staff Training Registration Fees: \$1,000**

CONTRACTS/CONSULTANTS

Crime Analyst Software Training The Sheriff's Office will purchase automated tactical crime analysis software. In order to utilize and implement the software, we will need to train staff. The estimate for this training is based on prices listed by Bair Software, Inc., which produces analytical tools for crime analysis. The estimate is based on hiring a trainer for \$595 per day for 3 days plus 3 days of per diem at \$35 per day plus \$100 per day of lodging in Eugene. **Total Cost for Crime Analyst Software Training: \$2400**

Meth Lab Hazard Training Lane County emergency response agencies need awareness level training for paid and volunteer firefighters, law enforcement and public works personnel for better understanding the dangers of meth labs that first responders may encounter while on the job. Unfortunately, these dangers are not always obvious and can be present in homes, automobiles, and parks. Funding will be used to hire a hazardous materials training group to teach a course on surviving the hazards of a meth lab for 140 first responders. The course is accredited by the Oregon Department of public Safety Standards & Training. The estimate is based on \$750 per day for 2 days (70

participants per day) plus \$300 for mileage and lodging for instructor. **Total Cost for Meth Lab Hazard Training for First Responders: \$1,800**

LS/CMI Training In order to try and make more intelligent decisions regarding the release of inmates, the Sheriff's Office, in cooperation with the State Courts and Lane County Parole and Probation has in place a Defendant Offender Management Center (DOMC). The purpose of the DOMC is to assess, place, and manage defendants and offenders for the protection of the community and the integrity of the criminal justice system. We are now looking at using the Level of Service/Case Management Inventory (LS/CMI) to measure criminogenic needs of offenders. Many offenders have meth related problems and require meth specific solutions. A specialized assessment tool will help officers allocate resources, make decisions about probation and placement and assess treatment options. The grant will provide needed training in this assessment area. The cost of this training is based on hiring a trainer for 3 days to train 6 staff. Participants will learn how to administer, score, and interpret the LS/CMI instrument; use a systematic quality assurance protocol for continuous improvement. The estimate is based on the Justice System Assessment and Training, that charges \$800 per day per trainer for 3 days of training for a total of \$3,200 plus travel expenses (\$600 airfare to Eugene, \$315 per diem, \$300 lodging). **Total Cost for LS/CMI Training: \$ 4,415**

CPC Training The Evidence Based Correctional Program Checklist (CPC) is a tool developed to assess correctional intervention programs, and is used to ascertain how closely correctional programs meet known principles of effective intervention. The Meth Intelligence Analyst Liaison and other Sheriff's Office Corrections staff will be trained to use the CPC and be able to assess community programs for meth users. Training is based on hiring a trainer. The estimate is based on the similar trainings that charge \$800 per day per trainer for 3 days of training for a total of \$3,200 plus travel expenses (\$600 airfare to Eugene, \$315 per diem, \$300 lodging). **Total Cost for CPC Training: \$ 4,415**

Application for Federal Assistance SF-424

Version 02

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

* 5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Lane County

* b. Employer/Taxpayer Identification Number (EIN/TIN):

93 600 2303

* c. Organizational DUNS:

030786248

d. Address:

* Street1:

125 East 8th Avenue

Street2:

* City:

Eugene

County:

Lane

* State:

OR: Oregon

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

97405

e. Organizational Unit:

Department Name:

Lane County Sheriff's Office

Division Name:

Office of the Sheriff

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Jacqlyn

Middle Name:

* Last Name:

Mikalonis

Suffix:

Title:

Resource Development Manager

Organizational Affiliation:

* Telephone Number:

541-682-4115

Fax Number:

541-682-3309

* Email:

jacqlyn.mikalonis@co.lane.or.us

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Community Oriented Policing Services

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

COPS-COPSMETH-2006-1

* Title:

COPS Methamphetamine Initiative

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Methamphetamine Intelligence Analyst/Liaison and Training

Attach supporting documents as specified in agency instructions.

[Add Attachments](#)

[Delete Attachments](#)

[View Attachments](#)

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="197,446.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="197,446.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed: **5.27.06**

Application for Federal Assistance SF-424

Version 02

*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

BUDGET DETAIL WORKSHEETS

OMB Number: 1103-0097
Expiration Date: 2/29/2008

* Applicant Legal Name:

ORI #:

Lane County

OR02000

COPS FUNDING REQUEST

Federal assistance is being requested under the following COPS Office funding category:

* Please select the funding category that was selected on the COPS Application Attachment to SF-424.

- | | |
|--|--|
| <input type="checkbox"/> COPS in Schools | <input checked="" type="checkbox"/> Targeted Programs |
| <input type="checkbox"/> Tribal Programs | <input type="checkbox"/> Interoperable Communications Technology Program |
| <input type="checkbox"/> Universal Hiring Program | <input type="checkbox"/> Secure our Schools |
| <input type="checkbox"/> Community Policing Development Programs | |

A. Sworn Officer Positions

No Sworn Officer Positions Requested ☒

Instructions: COPS hiring grant programs pay for entry-level salaries and benefits of newly hired, additional sworn law enforcement officers for a period of thirty-six (36) months.

This worksheet will assist your agency in properly organizing your *maximum estimated* salary and benefit costs and providing the necessary financial details for review by the COPS Office. Please list the entry-level base salary and fringe benefits *rounded to the nearest whole dollar* for one sworn officer position within your agency. COPS hiring funds may also be used to pay for entry-level salaries and benefits of newly-hired, additional officers who will backfill the positions of locally-funded veteran officers that will be deployed into community policing specialty areas (i.e., School Resource Officers). Do not include employee contributions.

Complete part 1 if you are requesting funds for full-time officer positions; part 2 if you are requesting part-time officer positions; and both parts 1 and 2 if you are requesting full and part-time officer positions.

Officer Positions Requested:

* Full-time: * Part-time:

Enter the number of new, entry-level full-time and/or part-time officer positions that are being requested. Do not include any officers already funded (or for which funding has been requested) under any other COPS grants or any positions otherwise funded with state, local, tribal, or BIA funds. Your request should be consistent with your agency's law enforcement needs. Do not request more positions than your agency can support and retain.

Please complete if your agency is requesting part-time officers:

Part-Time Hours:

- * What is the average number of hours per week that your part-time COPS officer will work?
- * How many hours per week is considered full-time employment?
- * What is the average number of hours per year that your part-time COPS officer will work?
- * What is the hourly rate for the part-time COPS officer?

To calculate the base salary amount for part-time officers, multiply the hourly rate by the average number of hours per year that the part-time COPS-funded officer will work. You will enter this base salary on page 4.

Note: There is a funding cap for part-time officers in proportion to the number of hours worked and the maximum federal funding allowed under a particular COPS hiring program. For example, "COPS in Schools" has a maximum federal share of \$125,000. The part-time federal funding cap would be calculated as follows: 20 hours/40 hour week = .5 full-time equivalent; part-time federal share cap = .5 X \$125,000 (maximum allowed) = \$62,500. "The Universal Hiring Program" has a maximum federal share of \$75,000. The part-time federal funding cap would be calculated as follows: 20 hours/40 hour week = .5 full-time equivalent; part-time federal share cap = .5 X \$75,000 (maximum allowed) = \$37,500.

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.*

Part 1: Full-Time Officer Information

Year 1: Current Annual Entry-Level 1st Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

Additional Information

Can't Exceed 6.2%. If Exempt Check Here: ☐

Can't Exceed 1.45%. If Exempt Check Here: ☐

Family Coverage? ☐ Yes ☐ No

Number of Hours Annually:

Number of Hours Annually:

Other

* Describe:

* Describe:

Total Fringe Benefits:

Total Year 1 Salary and Benefits:

Year 2: Current Annual Entry-Level 2nd Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

Additional Information

Can't Exceed 6.2%. If Exempt Check Here: ☐

Can't Exceed 1.45%. If Exempt Check Here: ☐

Family Coverage? ☐ Yes ☐ No

Number of Hours Annually:

Number of Hours Annually:

Other

* Describe:

* Describe:

Total Fringe Benefits:

Total Year 2 Salary and Benefits:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.*

Part 1: Full-Time Officer Information (cont'd)

Year 3: Current Annual Entry-Level 3rd Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	

Total Year 3 Salary and Benefits:

Additional Information

Can't Exceed 6.2%. If Exempt Check Here: ☐

Can't Exceed 1.45%. If Exempt Check Here: ☐

Family Coverage? ☐ Yes ☐ No

Number of Hours Annually:

Number of Hours Annually:

* Describe:

* Describe:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.*

Part 2: Part-Time Officer Information

Year 1: Current Annual Entry-Level 1st Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here: ☐

Can't Exceed 1.45%. If Exempt Check Here: ☐

Family Coverage? ☐ Yes ☐ No

Number of Hours Annually:

Number of Hours Annually:

* Describe:

* Describe:

Total Year 1 Salary and Benefits:

Year 2: Current Annual Entry-Level 2nd Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here: ☐

Can't Exceed 1.45%. If Exempt Check Here: ☐

Family Coverage? ☐ Yes ☐ No

Number of Hours Annually:

Number of Hours Annually:

* Describe:

* Describe:

Total Year 2 Salary and Benefits:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.***Part 2: Part-Time Officer Information (cont'd)****Year 3: Current Annual Entry-Level 3rd Year Base Salary and Annual Fringe Benefits**

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>	<u>Additional Information</u>	
*Social Security	<input type="text"/>	<input type="text"/>	Can't Exceed 6.2%.	If Exempt Check Here: <input type="checkbox"/>
*Medicare	<input type="text"/>	<input type="text"/>	Can't Exceed 1.45%.	If Exempt Check Here: <input type="checkbox"/>
Health Insurance	<input type="text"/>	<input type="text"/>	Family Coverage?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Life Insurance	<input type="text"/>	<input type="text"/>		
Vacation	<input type="text"/>	<input type="text"/>	Number of Hours Annually:	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>	Number of Hours Annually:	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>		
Worker's Comp	<input type="text"/>	<input type="text"/>		
Unemployment Ins.	<input type="text"/>	<input type="text"/>		
Other	<input type="text"/>	<input type="text"/>	* Describe:	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>	* Describe:	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>			

Total Year 3 Salary and Benefits:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Part 3: Sworn Officer Position Budget Summary (all applicants must complete this section)

After completing Part 1 and/or Part 2 of this form, answer the following questions. If necessary, attach an explanation of how you computed salaries and benefits for this worksheet. Be sure to answer EVERY question. Missing or erroneous information could significantly delay the review of your agency's request.

* 1. If your agency's second and third-year costs for salaries and/or fringe benefits are greater than the first year, check the reason(s) why in the space below. You must check at least one.

- ☐ Cost of living adjustment (COLA) ☐ Step Raises ☐ Change in benefit costs
☐ Other- * please explain briefly:

2. If no funds were budgeted for 1) Social Security, 2) Medicare, 3) Worker's Compensation, and/or 4) Unemployment Insurance, your agency must provide an explanation for each omission below:

1) Social Security :

2) Medicare :

3) Worker's Compensation :

4) Unemployment Insurance :

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Part 3 (Continued):

3. Three-Year Projection

Please complete the following three-year projection, showing how the federal share percentage and your local matching share percentage (if applicable) will change year by year for one officer position. These figures are projections only and may be adjusted by the grantee throughout the grant period as long as the local share percentage (if applicable) increases each year as the federal share percentage decreases. The percentage of one officer's salary and benefits paid with federal funds must be less in Year 2 than in Year 1, and less in Year 3 than in Year 2. In contrast, the percentage of total officer's salaries and benefits paid with local funds (if applicable) must be more in Year 2 than in Year 1, and more in Year 3 than in Year 2. Please refer to the Application Guide for additional program-specific information and for sample budget examples.

Full-Time Computation

Three-year salary and benefit costs per full-time position	Year 1 (\$)	Year 2 (\$)	Year 3 (\$)	Total - 3 Years (\$)	
* Federal Share Amount (Percentage must decrease each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 1 a)
Local Share Amount (If applicable) (Percentage must increase each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 1 b)
Total Salary & Benefits (Federal Share plus Local Share)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Part-Time Computation

Three-year salary and benefit costs per part-time position	Year 1 (\$)	Year 2 (\$)	Year 3 (\$)	Total - 3 Years (\$)	
* Federal Share Amount (Percentage must decrease each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 2 a)
Local Share Amount (If applicable) (Percentage must increase each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 2 b)
Total Salary & Benefits (Federal Share plus Local Share)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

* Applicant Legal Name:

ORI #:

Lane County

OR02000

4. Total Sworn Officer Cost

Total Federal Share Amount Computation

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total federal share amount per full-time position from <i>line 1 a</i>		Number of full-time positions requested		

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total federal share amount per part-time position from <i>line 2 a</i>		Number of part-time positions requested		

**TOTAL FEDERAL AMT.
Box A**

Total Local Share Amount Computation

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total local share amount per full-time position from <i>line 1 b</i>		Number of full-time positions requested		

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total local share amount per part-time position from <i>line 2 b</i>		Number of part-time positions requested		

**TOTAL LOCAL AMT.
Box B**

Grand Total Computation

<input type="text"/>	+	<input type="text"/>	=	<input type="text"/>
Box A (Total Federal Share Amount Requested)		Box B (Total Local Share Amount Requested)		

TOTAL SWORN OFFICER COSTS

Transfer to Budget
Summary Line 1

* Applicant Legal Name:

ORI #:

Lane County

OR02000

B. Civilian/Other Personnel

No Civilian Personnel Positions Requested ☐

Instructions: Each position must be listed and computed separately. On this page you can enter one civilian position and then by extracting the Civilian/Other Personnel Attachment form, can enter 9 more unique positions for a total of 10. Complete each position in accordance with the instructions. Please remember that any files you attach on the page must be a PureEdge document. If more than 10 positions are requested please complete additional pages using the Civilian/Other Personnel Attachment form on this page and attach them using the Other Attachments form.

* Position Title: Methamphetamine Intelligence Analyst/Liaison

* Base Salary Computation: ((40,227.00 X 100.00) X 2) = 80,454.00 (Base Salary Subtotal)
(Annual Base Salary(\$)) X Percent of Time Devoted to the Project(%) X Number of Years Devoted to the Project)

Fringe Benefit	Cost (\$)	% of Base Salary Subtotal	Additional Information
*Social Security	4,988.00	6.19	Can't Exceed 6.2%. If Exempt Check Here: <input type="checkbox"/>
*Medicare	1,166.00	1.44	Can't Exceed 1.45%. If Exempt Check Here: <input type="checkbox"/>
Health Insurance	31,862.00	39.60	Family Coverage? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Life Insurance	384.00	0.47	
Vacation	7,118.00	8.84	Number of Hours Annually: 184
Sick Leave			Number of Hours Annually:
Retirement	17,298.00	21.50	
Worker's Comp	402.00	0.49	
Unemployment Ins.	724.00	0.89	
Other	804.00	0.99	* Describe: Long Term Disability
Other	4,908.00	6.10	* Describe: PERS Pick Employer Pick Up
Total Fringe Benefits:	69,654.00		

Subtotal Position Salary and Benefits: 150,108.00

Click here to extract the Civilian/Other Personnel Attachment

Important: Please attach your Civilian/Other Personnel position file(s) with the file name of the position title. Each file name must be unique.

1) Please attach Attachment 1		Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2		Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3		Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4		Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5		Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6		Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7		Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8		Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment	Delete Attachment	View Attachment

* CIVILIAN/OTHER PERSONNEL TOTAL:

150,108.00

(Add together all Subtotals per position)

Total Civilian/Other Personnel Cost
(Transfer to Budget Summary Line 2)

Please include a detailed position description for all positions listed in the Budget Narrative

* Applicant Legal Name:

ORI #:

Lane County

OR02000

B. Civilian/Other Personnel (cont'd)

If no funds were budgeted for 1) Social Security, 2) Medicare, 3) Worker's Compensation, and/or 4) Unemployment Insurance, your agency must provide an explanation for each omission below:

1) Social Security:

2) Medicare:

3) Worker's Compensation:

4) Unemployment Insurance:

ORI #:

OR02000

No Equipment/Technology Requested ☐

Instructions: List non-expendable items that are to be purchased. Non-expendable equipment is tangible property (e.g., technology) having a useful life of more than two years. Expendable items should be included either in the "SUPPLIES" or "OTHER" categories. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially for high-price items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "CONTRACTS/CONSULTANTS" category. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

Pursuant to the Science, State, Justice, Commerce, and related agencies Appropriations Act, 2006, P.L. 109-108, be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

For agencies purchasing items related to enhanced communications systems, the COPS Office expects and encourages that, wherever feasible, such voice or data communications equipment should be incorporated into an intra- or interjurisdictional strategy for communications interoperability among federal, state, and local law enforcement agencies.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

* Unit/Item Description	# of Items/Units	X	Unit Cost(\$)	Per Item Subtotal (\$)
Work Station - Computer hardware	1		1,500.00	1,500.00
Software - Crime Analyst	1		2,500.00	2,500.00
EQUIPMENT TOTAL:				4,000.00

Transfer to Budget
Summary Line 3

ORI #:

OR02000

No Other Costs Requested

Instructions: List other requested items that will support the project goals and objectives as outlined in your application. Other costs may include items such as overtime and background investigations for law enforcement officer position(s) and/or civilian position(s) if allowable under the program for which you are applying. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

Pursuant to the Science, State, Justice, Commerce, and related agencies Appropriations Act, 2006, P.L.109-108, be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

[illegible]

* Applicant Legal Name:

ORI #:

Lane County

OR02000

E. SUPPLIESNo Supplies Requested ☐

Instructions: List items by type (office supplies; postage; training materials; copying paper; books; hand-held tape recorders; etc). Generally, supplies include any materials that are expendable or consumed during the course of the project. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

* Unit/Item Description	* Computation		Per Item Subtotal (\$)
	(# of Items/Units	X Unit Cost(\$))	
Printing Training Manuals	140	3.00	420.00
Office Supplies	1	1,000.00	1,000.00
Postage	1	491.00	491.00
Phone	1	1,000.00	1,000.00
2 boxes of 100 CDs for training	2	35.00	70.00
CD copying	140	2.50	350.00
SUPPLIES TOTAL:			3,331.00

Transfer to Budget
Summary Line 5

* Applicant Legal Name:

ORI #:

Lane County

OR02000

F. TRAVEL/TRAINING

No Travel/Training Costs Requested ☐

Instructions: Itemize travel expenses of project personnel by purpose (e.g., mandatory training, staff to training, field interviews, advisory group meetings). Show the basis of computation (e.g., 6 staff members times the unit cost per person for lodging for 3 days). Training projects, training fees, travel, lodging and per diem rates for trainees should be listed as separate travel items. Show the number of staff attending any event and the unit costs per person involved. Identify the location of travel, when possible. Note: Any local training costs (within a 50-mile radius) should be listed under Section D ("Other Costs"). If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

* Reason for Travel/Training & Location of Travel/Training	* Travel/Training Item	* Computation		# of Days /Trips/Events	Per Item Subtotal (\$)
		(# of Staff	X Unit Cost(\$)		
Staff Training Law Enforcement Specific	Lodging	2	80.00	30	4,800.00
Staff Training Law Enforcement Specific	Mileage	1	61.25	16	980.00
Staff Training Law Enforcement Specific	Per Diem	2	35.00	30	2,100.00
Staff Training Law Enforcement Specific	Registration Fees	2	125.00	30	7,500.00
Staff Training Conferences	All	3	1,296.00	1	3,888.00
Staff to training	Registration Fees	1	200.00	5	1,000.00
TRAVEL/TRAINING TOTAL:					20,268.00

Transfer to Budget
Summary Line 6

* Applicant Legal Name:

ORI #:

Lane County

OR02000

G. CONTRACTS/CONSULTANTSNo Contracts/Consultants Costs Requested ☐**Instructions:** See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts.

* Contract Description	* Contract Bid Type (Open-Competitive or Sole Source)	* Per Contract Subtotal (\$)
Crime Analyst Software Training	Open-Competitive	2,400.00
Meth Lab Hazzard Training	Sole Source	1,800.00
LS/CMI Training	Open-Competitive	4,415.00
CPC Training	Sole Source	4,415.00
Contracts Subtotal:		13,030.00 (G1)

Consultant Fees: For each consultant enter the name (if known), service to be provided, hourly or daily fee (based upon an 8-hour day), and estimated length of time on the project. Consultant fees in excess of \$450 per day require additional written justification in the Budget Narrative and must be pre-approved in writing by the COPS Office.

* Consultant Name/Title	* Service Provided	* Computation (Cost (\$)) X # of Days or Hours	Per Consultant Fee Subtotal (\$)
Consultant Fees Subtotal:			(G2)

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants separate from their consultant fees (e.g., travel, meals, lodging).

* Consultant Name/Title	* Service Provided	* Computation (Cost (\$)) X # of Days	Per Consultant Subtotal (\$)
Consultant Subtotal:			(G3)

CONTRACTS/CONSULTANTS TOTAL:

13,030.00

Contracts (G1) + Consultant Fees (G2) + Consultant Expenses (G3)

Transfer to Budget
Summary Line 7

Please include a detailed description for all contracts listed in the Budget Narrative.

ORI #:

OR02000

No Indirect Costs Requested



Instructions: Indirect costs are allowed under a very limited number of specialized COPS Training and Technical Assistance programs. Please see the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

If indirect costs are requested, a copy of the agency's fully-executed, negotiated Federal Rate Approval Agreement must be attached to this application.

* Indirect Cost Description	* Computation	* Per Indirect Cost Subtotal (\$)
INDIRECT COSTS TOTAL:		

**Transfer to Budget
Summary Line 8**

• Applicant Legal Name:

Lane County

ORI #:

OR02000

BUDGET SUMMARY

Instructions: When you have completed the Budget Detail Worksheets, please transfer the category totals to the spaces below. Please compute the Total Project Amount, Total Federal Share Amount, and Total Local Share (if applicable). Please see the Application Guide for information on the maximum federal share and local matching requirements for the grant for which you are applying.

Budget Category	Category Total (\$)	Line #
A. Sworn Officer Positions		1
B. Civilian/Other Personnel	150,108.00	2
C. Equipment/Technology	4,000.00	3
D. Other Costs	6,709.00	4
E. Supplies	3,331.00	5
F. Travel/Training	20,268.00	6
G. Contracts/Consultants	13,030.00	7
H. Indirect Costs		8
Total Project Amount:	197,446.00	
Total Federal Share Amount: (Total Project Amount X Federal Share Percentage Allowable)	197,446.00	
Total Local Share Amount (if applicable): (Total Project Amount - Total Federal Share Amount)	0.00	

Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

Authorized Official's Typed Name:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Phone: * Fax:

* E-mail Address:

PAPERWORK REDUCTION ACT NOTICE

The public reporting burden for this collection of information is estimated to be up to 2 hours per response, depending upon the COPS program being applied for, including the time for reviewing instructions, searching existing data sources, gathering the budget data needed, and completing the worksheets. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 1100 Vermont Avenue, N.W., Washington, D.C. 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0097 and the expiration date is 2/29/2008.

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

General Instructions:

The COPS Application Attachment to SF-424 is used in conjunction with all COPS program applications. Please ensure that you have completed all of the required sections. If a section is not applicable, please check the not applicable checkbox.

COPS FUNDING REQUEST

Federal assistance is being requested under the following COPS Office funding category:

Select the COPS Office funding category for which you are requesting federal assistance. Please refer to the program-specific portion of the COPS Application Guide to determine which funding category the COPS Program for which you are applying falls. Please ensure that you have read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.

* FUNDING CATEGORIES:

- | | |
|--|--|
| <input type="checkbox"/> COPS In Schools | <input checked="" type="checkbox"/> Targeted Programs |
| <input type="checkbox"/> Tribal Programs | <input type="checkbox"/> Interoperable Communications Technology Program |
| <input type="checkbox"/> Universal Hiring Program | <input type="checkbox"/> Secure our Schools |
| <input type="checkbox"/> Community Policing Development Programs | |

APPLICANT INFORMATION

☐ Check here if your agency has not been assigned an ORI #.

* A. Applicant ORI Number:

The ORI number is assigned by the FBI and is your agency's unique identifier. The first two letters are your state abbreviation, the next three numbers are your county's code, and the final two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant.

B. General Applicant Information

☒ Not Applicable (If applying under Targeted Programs, please check here)

- * 1. Cognizant Federal Agency
- * 2. Fiscal Year: * to (mo/day/yr)
- * 3. Population served as of the 2000 US Census
- * If the population served is not represented by U.S. Census figures (e.g., colleges, special agencies, schools, police departments, etc.) please indicate the size of the population served:

C. Law Enforcement Agency Information

☐ Not applicable (If applying under Targeted Programs or Community Policing Development Programs, please check here)

* 1. Is your agency contracting for law enforcement services?

☐ Yes ☒ No

If "yes," the Legal Name and address information listed on the SF-424 under section Applicant Information should be for the jurisdiction that will be contracting to receive law enforcement services, and NOT the law enforcement agency that will actually provide those services. Also, be sure to enter the name and agency information of the contract law enforcement department under section A (law enforcement executive information) of this document. In all contracting arrangements, the jurisdiction that is applying for assistance is ultimately responsible for ensuring compliance with all grant requirements. For additional clarification on contracting guidelines, please see the program-specific section of the COPS Application Guide.

* If you are a tribal law enforcement agency, instead of providing your own law enforcement services, does your tribe exclusively contract with a non-BIA local law enforcement agency for services?

☐ Yes ☐ No ☒ Not Applicable

If "Yes," please refer to the program-specific section of the COPS Application Guide for additional eligibility information. Certain COPS Tribal Programs do not allow a tribe that exclusively contracts with a non-BIA local law enforcement agency to apply for funding.

2. Population Served By Law Enforcement Agency

* Do officers have primary law enforcement authority for the population to be served?

☒ Yes

☐ No

An agency with primary law enforcement authority is defined as the first responder to calls for service, and has ultimate and final responsibility for the prevention, detection, and/or investigation of criminal laws within its jurisdiction.

If yes, what is the actual population for which your department has primary law enforcement authority? [In other words, the 2000 Census population minus the incorporated towns and cities that have their own police departments.]

104350

If no, please explain. Include the date by which your agency anticipates having primary law enforcement authority for this population. [Please limit your response to a maximum of 250 words.]

*** 3. Land Base Covered by Law Enforcement Agency (in square miles):**

Enter the number of square miles covered by the law enforcement agency. Exclude the population and square miles primarily served by other law enforcement agencies within your jurisdiction. For example, a sheriff's department must exclude populations and areas covered by a city police department for which the sheriff's department has no primary law enforcement authority. Do not list acres (1 mile = 640 acres).

4. Current Budgeted Locally-Funded Sworn Force Strength as of the Date of this Application:*** Full Time***** Part Time**

Enter the budgeted locally-funded sworn force strength. The budgeted locally-funded sworn force strength is the number of sworn officer positions your department has allocated for its budget, including state, Bureau of Indian Affairs, and locally-funded vacancies. Do not include unpaid/reserve officers, COPS-funded positions (unless they are in the locally-funded retention period), or detention staff.

5. Current Actual Locally-Funded Sworn Force Strength as of the Date of this Application:*** Full Time***** Part Time**

Enter the actual locally-funded sworn force strength. The actual locally-funded sworn force strength is the actual number of sworn officer positions employed by your department as of the date of application. Do not include vacant state, Bureau of Indian Affairs, or locally-funded positions, COPS-funded positions (unless they are in the locally-funded retention period), or unpaid/reserve positions.

WAIVERS OF THE LOCAL MATCH

Please refer to the program-specific section of the COPS Application Guide to determine if your agency may apply for a waiver of the local match. Certain COPS Programs do not have local matching requirements, while others do not allow applicants to apply for a waiver of the local match.

☒ Check here if not applicable*** Are you requesting a waiver of the local match based upon severe fiscal distress?**☒ Yes☐ No

If requesting a waiver, you are required to attach a detailed waiver justification below. Please refer to the COPS Application Guide "Waiver of the Local Match" section for information on what to include in your justification, as well as the program-specific portion of the Guide to review the local match requirements for the grant program under which you are applying.

 Add Attachment Delete Attachment View Attachment

EXECUTIVE INFORMATION

Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.

A. Law Enforcement Executive/Program Official Information:

Enter the law enforcement executive's name and contact information (for law enforcement agencies) or program official's name and contact information (for non-law enforcement agencies). For law enforcement agencies, this is the highest-ranking official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent). If the grant is awarded, this position would be responsible for the programmatic implementation of the award. If your agency is a "start-up" this section can remain blank.

* Title
Prefix * First Name
Middle Name
* Last Name
Suffix

* Agency Name

* Street Address 1
Street Address 2
* City
County
* State
Province
* Zip Code
* Country

* Telephone

Fax

* E-mail

*** B. Type of Agency:**

New Startup* (please specify)

Other* (please specify)

Agency types that have an asterisk next to them and that are applying for COPS hiring grants must provide additional information. Please refer to the COPS Application Guide: Agency Supplemental Information section for the questions that you will need to address. Please attach this information below:

2006COPSMETHExecInfoAttachment.doc

Add Attachment

Delete Attachment

View Attachment

Executive Information Attachment

Agency Name: Lane County Sheriff's Office

State: Oregon

Point of Contact Name: Jacquelyn Mikalonis

Point of Contact Phone Number: 541-682-4115

Award Amount: \$197,446

The Lane County Sheriff's Office will not be hiring sworn staff with this grant. The Lane County Sheriff's Office has been targeted for this methamphetamine grant initiative and will be using the grant to implement strategies to help fight methamphetamine in the community.

Application Attachment to SF-424

OMB Number: 1103-0098

Expiration Date: 02/29/2008

C. Government Executive/Financial Official Information:

Enter the government executive's name and contact information (for government agencies) or financial official's name and contact information (for non-government agencies). For government agencies, this is the highest-ranking official within your jurisdiction (Mayor, City Administrator, Tribal Chairman, or equivalent). If the grant is awarded, this position would be responsible for the financial management of the award.

* Title
Prefix * First Name
Middle Name
* Last Name
Suffix

* Name of Government Entity/Financial Entity

* Street Address 1
Street Address 2
* City
County
* State
Province
* Zip Code
* Country

* Telephone
Fax
* E-mail

* Type of Government Entity

CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS**Retention for COPS Hiring Grants**

This section is applicable to applicants applying for sworn officer positions.

☒ If not applying for sworn officer positions, please check here.

Hiring grantees are required to retain all additional officer positions awarded for at least one full local budget cycle following the expiration of COPS grant funding for each COPS-funded officer position. The additional officer positions should be added to your agency's law enforcement budget with state, local, or tribal funds for at least one full local budget cycle, over and above all other locally-funded officer positions (including other school resource officers) that would have existed regardless of the grant, from the time that the thirty-six (36) months of grant funding for each COPS position expires. Absorbing COPS-funded officers through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement. Please be aware that if your agency has additional sworn officer hiring grants that are active when one hiring grant expires, the officer positions that were awarded under the expired grant are added to your baseline of locally-funded officer positions and must be maintained throughout the implementation of all additional hiring grants.

Use the space below to explain how your agency currently plans to retain any additional officer positions awarded. Please be as specific as possible about the source(s) of retention funding (General Fund revenues, local ballot item, etc.) your agency plans to utilize. A missing or incomplete response could affect your ability to receive funding.

NEED FOR FEDERAL ASSISTANCE

All applicants are required to provide a brief explanation of their agency's public safety needs and an explanation of their agency's inability to implement this project and/or address these public safety needs without federal assistance.

In the space below, please provide a brief explanation of their agency's public safety needs and an explanation of their agency's inability to implement this project without federal assistance. [Please limit your response to a maximum of 250 words.]

The Lane County Sheriff's Office responds to calls for emergency service and runs all adult corrections and custody programs in Lane County. The abuse of methamphetamine is a huge factor associated with criminal behavior and interaction with the public safety system. All Lane County public safety services - Sheriff, prosecution, courts, corrections, parole and probation, child welfare, juvenile justice, and mental health - are impacted by drug and alcohol abuse, particularly methamphetamine. Lives are being ruined, innocent people are being victimized, and the system does not have the resources to keep up. The Sheriff's Office will use these federal funds to address some of the need this issue has created.

Property taxes are the main source of funds for sheriff patrols, prosecution, jail, juvenile detention, and communicable disease control. Lane County's tax rate is the lowest in the state of Oregon. Property taxes were capped by law in the 1990's, locking in Lane County's low rate. The rate can only increase 3% per year, while operational expenses increase by 6%. In addition, more than half of the land in Lane County is federally owned and taxes are not collected on those properties. The Sheriff's Office closed 96 jail beds and reduced other public safety services because of this gap and our financial analysis predicts about a \$1.5 million deficit per year in future fiscal years. Without this federal funding opportunity, Lane County would not be able to implement these methamphetamine specific strategies.

EXECUTIVE SUMMARY

Please refer to the COPS Application Guide: "How to Apply" section of the program for which you are applying to determine if an Executive Summary is required as part of your application.

☐ Check here if not applicable

Please attach a brief summary of how your agency will use this federal funding. Be sure to include a description of how you expect this grant to impact public safety and/or crime prevention in your community. Please refer to the COPS Application Guide for clarification on specific information to include in your summary. The Executive Summary may be used to keep Congress or other executive branch agencies informed on law enforcement strategies to deter crime in your community. [Please limit your response to a maximum of 400 words.]

2006COPSMETHExecutive Summary.doc

Add Attachment

Delete Attachment

View Attachment

PROJECT DESCRIPTION (NARRATIVE)

Please refer to the COPS Application Guide: How to Apply section of the program for which you are applying to determine if a Project Description (Narrative) is required as part of your application.

☐ Check here if not applicable

Please attach an in-depth narrative response detailing your proposed project. Please refer to the program-specific section of the COPS Application Guide: "How to Apply" section for information on what should be included in your response, as well as any additional formatting requirements and page length limitations.

2006COPSMethProjNarrative.doc

Add Attachment

Delete Attachment

View Attachment

BUDGET NARRATIVE (EXCLUDING SWORN OFFICER POSITIONS)

Please refer to the COPS Application Guide: "How to Apply" section of the program for which you are applying to determine if a Budget Narrative is required as part of your application.

☐ Check here if not applicable

Please attach a budget narrative describing each item proposed for purchase, its purpose, and how the items relate to the overall project. Like items may be grouped together for ease of reporting. The structure of the Budget Narrative must mirror the structure of the Budget Detail Worksheet included in this application. In other words, each item reported in the Budget Narrative must fall under one of the following budget categories: Civilian/Other Personnel, Equipment/Technology, Other Costs, Supplies, Travel/Training, Contracts/Consultants, and Indirect Costs. For your information, a sample Budget Narrative and a sample Budget Detail Worksheet are included in the COPS Application Guide. Every item included on the Budget Detail Worksheet must be included in the Budget Narrative.

Note that allowable/unallowable costs will vary widely between different COPS grant programs and cooperative agreements. Please ensure that you refer to the program-specific portion of the COPS Application Guide - "Federal Funding: Allowable & Unallowable Costs" section for a complete list of the allowable and unallowable costs associated with the particular program for which you are applying. Including unallowable items on your application may delay the processing of your application and could ultimately result in the denial of your request.

2006COPSMethBudgetNarrative.doc

Add Attachment

Delete Attachment

View Attachment

MEMORANDUM OF UNDERSTANDING

Please refer to the COPS Application Guide: "How to Apply" section of the program for which you are applying to determine if a Memorandum of Understanding is required as part of your application.

☒ Check here if not applicable

Please attach a Memorandum of Understanding (MOU) to your application that defines the roles and responsibilities of the individuals and partner(s) involved in your proposed project. Please refer to the program-specific portion of the Guide for a complete description of information pertaining to the required MOU.

Add Attachment

Delete Attachment

View Attachment

OFFICIAL PARTNER(S) CONTACT INFORMATION

☒ Not Applicable (If your application does not require an official partner, please check here).

An official "partner" under the grant may be a governmental or private entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the grant. Please refer to the program-specific portion of the Guide for a complete description of partnership requirements under the grant program for which you are applying.

* Title
Prefix * First Name
Middle Name
* Last Name
Suffix

* Name of Partner Agency

* Type of Partner Agency (e.g., School District)

* Street Address 1
Street Address 2
* City
County
* State
Province
* Zip Code
* Country

* Telephone
Fax
* E-mail

Application Attachment to SF-424

OMB Number: 1103-0098

Expiration Date: 02/29/2008

OFFICIAL PARTNER(S) CONTACT INFORMATION

* Title
Prefix * First Name
Middle Name
* Last Name
Suffix

* Name of Partner Agency

* Type of Partner Agency (e.g., School District)

* Street Address 1
Street Address 2
* City
County
* State
Province
* Zip Code
* Country

* Telephone
Fax
* E-mail

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

OFFICIAL PARTNER(S) CONTACT INFORMATION

* Title
Prefix * First Name
Middle Name
* Last Name
Suffix

* Name of Partner Agency

* Type of Partner Agency (e.g., School District)

* Street Address 1
Street Address 2
* City
County
* State
Province
* Zip Code
* Country

* Telephone
Fax
* E-mail

OFFICIAL PARTNER(S) CONTACT INFORMATION

* Title
Prefix * First Name
Middle Name
* Last Name
Suffix

* Name of Partner Agency

* Type of Partner Agency (e.g., School District)

* Street Address 1
Street Address 2
* City
County
* State
Province
* Zip Code
* Country

* Telephone

Fax

* E-mail

Please attach additional partner information pages, if necessary. If you attach additional pages, please ensure that these partners have also signed the Certification of Review and Compliance Page.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

**CERTIFICATION OF REVIEW AND REPRESENTATION OF
COMPLIANCE WITH REQUIREMENTS**

The signatures of the applicant's Authorized Organizational Representative (on-line applications only), Law Enforcement Executive/Program Official and Government Executive/Financial Official, and any applicable program partners on the Certification of Review and Representation of Compliance with Requirements:

- 1) Assures the COPS Office that the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Application Guide; AND
- 2) Attests to the accuracy of the information submitted with this application (Including the Budget Detail Worksheets).

The signatures below must be made by the actual executives named on this application unless there is an officially documented authorization for a delegated signature. If your jurisdiction has such an official document, it must be attached to this application. Applications with missing, incomplete, or inaccurate signatures or responses may not be considered for funding. Stamped or electronic signatures (unless applying online via Grants.gov) also will not be accepted. Original signatures are required. Faxed copies will not be accepted. Applications postmarked after the final application deadline date may not be considered for funding.

Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a COPS Office compliance investigation concerning a current grant award.

By signing below, I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Authorized Organizational Representative's Signature:

Completed Upon Submission to Grants.gov

Date:

Completed Upon Submission to Grants.gov

Law Enforcement Executive/Program Official:

Prefix

* First Name

Russel

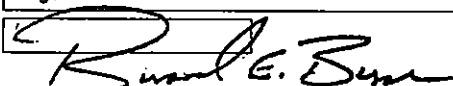
Middle Name

* Last Name

Burger

Suffix

Signature:



Date:

05.30.06

Completed Upon Submission to Grants.gov

Government Executive/Financial Official:

Prefix

* First Name

William

Middle Name

* Last Name

VanVactor

Suffix

Signature:



Date:

05.30.06

Completed Upon Submission to Grants.gov

Assurances & Certifications (Signature to read and print)

Signing this page also assures the COPS Office that you have read, understand, and agree, if awarded, to abide by the grant terms and conditions as outlined in the Assurances and Certifications. The signed hard copy of the Assurances and Certifications should be kept in the agency's files and furnished upon request.

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

Official Partner(s) Signature:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

GRANTS.GOV NOTE:

When applying online via Grants.gov, the Authorized Organizational Representative's signature will be the only signature submitted online. However, the Law Enforcement Executive/Program Official and the Government Executive/Financial Official signatures, as well as any applicable program partners' signatures, are MANDATORY and a hard copy of the Certification of Review and Representation of Compliance with Requirements should be kept in the agency's files and furnished upon request. Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

PAPERWORK REDUCTION ACT NOTICE

The public reporting burden for this collection of information is estimated to be up to eight average hours per response, depending upon the COPS program being applied for including time for searching existing data sources, gathering the data needed, and completing and reviewing the application. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 1100 Vermont Avenue, N.W., Washington, D.C. 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098 and the expiration date is 2/29/2008.

